

**BY-LAWS OF THE
ASSOCIATION FOR RESEARCH IN PERSONALITY**

ARTICLE I. PURPOSES

The purposes of the Association for Research in Personality (hereinafter "Association") include:

- (a) To promote the conduct and communication of scientific research in the field of personality.
- (b) To encourage education and training in those fields of science that contribute to research in personality.
- (c) To publish books, journals, or other publications, and to hold conferences and other meetings, that are likely to further the aims of the Association.
- (d) To receive gifts in cash or kind for the promotion of the purposes of the Association.

ARTICLE II. MEMBERS AND MEMBERSHIP

Section 1. Members. Members of the Association shall be individuals who have a research or scholarly interest in personality. Full members shall ordinarily be holders of the doctoral degree although other individuals without this qualification may be admitted to membership. Associate members shall ordinarily be currently enrolled students, although in certain circumstances, nonstudents may be admitted to associate membership. Only full members are eligible to vote in Association elections and to serve on the Executive Board of the Association. To remain in good standing, members will maintain the standards of integrity that are expected of a scientist. Failure to pay annual dues shall constitute resignation from the society;

Section 2. Records. The Secretary/Treasurer shall keep a record of the names and addresses of all members and these records shall be conclusive as to the membership of any individual in the Association. Communications sent by the Association to the last email address of any member as it appears in the records of the Association shall be deemed to have been properly addressed.

ARTICLE III. OFFICERS

Section 1. Enumeration. The officers of the Association shall be a President, a Past-President, a President-elect, and a Secretary/Treasurer

Section 2. President. The President shall preside at all meetings of the Association and the Executive Board. The President, in consultation with the Executive Board, shall have executive charge and control of the management of the Association. The

President, in consultation with the Executive Board, shall appoint members to any committees of the Association. The President shall serve a two year term, and then shall serve a two year term as Past-President. After completing a term as Past-President, an individual is not eligible for election to a subsequent complete term, but may complete, as per Section 4 of this Article, a term if a vacancy arises.

Section 3. Secretary/Treasurer. The Secretary/Treasurer shall keep a record of the membership of the Association, minutes of the meetings of the membership, and minutes of the meetings of the Executive Board. The Secretary/Treasurer shall also keep or cause to be kept accounts of funds of the Association, and of all disbursements and liabilities of the Association, and shall have the care and custody of the funds and documents of the Association. The Secretary/Treasurer shall collect dues and disburse funds of the Association according to the direction of the Executive Board, and provide statements showing the financial condition of the Association. The Secretary/Treasurer shall serve a four year term, and may be elected to a second, but not a third consecutive term.

Section 4. Vacancies. If any office becomes vacant for any reason, a successor to hold office for the unexpired portion of the term shall be chosen by a majority vote of the Executive Board.

ARTICLE IV. EXECUTIVE BOARD

Section 1. Enumeration and Terms of Office. The Executive Board shall consist of the Officers (as listed in Article III) and six additional members who shall each serve a term of three years. All members of the Executive Board must be full members of the Association. Executive Board members may not serve consecutive terms, but after a hiatus of one year between each term, may serve without limit on the number of terms.

Section 2. Vacancies. In the case of a vacancy in the Executive Board, the remaining members of the Board shall elect a replacement from the membership of the Association to serve the remainder of the term.

Section 3. Meetings. The meetings of the Executive Board shall be held when called by the President or requested by a majority of the members of the Board. Notice of the time and place of meetings of the Executive Board shall be given by written notice emailed to each Board member not later than 10 days prior to the date of the meeting.

Section 4. Quorum. A quorum of the Executive Board shall consist of a majority of its members. A majority of Board members present is sufficient for passage of a motion.

Section 5. Powers and Duties. The Executive Board shall exercise general supervision over the management of the affairs of the Association and shall be the primary authority on matters of policy and procedure within the Association. It shall have the power to appoint or employ agents or committees to assist the Officers and

Board in fulfilling their duties, may fix the compensation of these agents, and may remove them from their positions. The Executive Board determines the amount of annual Association dues. It is the responsibility of the Executive Board to periodically oversee an audit of the financial records maintained by the Secretary/Treasurer.

Section 6. Action Without a Meeting. The Executive Board may act without a meeting by consent of the majority of the Board members. In such cases, communications among Board Members shall be by telephone, email, or any other communication medium deemed suitable by that majority. Such action shall have the same force as an action carried out at a meeting of the Board.

Section 7. Remuneration. Officers and members of the Executive Board serve without remuneration. Reimbursement for expenses actually incurred by attendance at a meeting will not ordinarily be granted. Where reimbursement of such expenses appears necessary, it must be approved by the Executive Board in each case.

ARTICLE V. MEETINGS

Section 1. Meetings. A business meeting of the members of the Association shall be called to order as part of the program of any Association sponsored gathering of members for scientific exchange.

Section 2. Special Meetings. When requested by a majority of the Executive Board, or upon petition by a majority of regular members, the President of the Association shall call a special meeting of the Association to be held at a time and place listed in the request or petition.

Section 3. Notice of Meetings. Notice of the time, place, and agenda of any meeting shall be given by a written notice emailed to each member of the Association at least 30 days before the date of the meeting.

Section 4. Quorum. A quorum shall consist of 10% of the full members.

Section 5. Votes at Meetings. Except as indicated in this section, motions at a meeting shall pass if approved by a majority of members present. But (i) amendments to these bylaws shall require approval of two-thirds of members present and (ii) if the number of members present is fewer than 50% of the total of full members, a motion to refer any motion to electronic ballot has precedence and requires the approval of only 20% of the members present.

ARTICLE VI. ELECTIONS

Section 1. Nominations and Slates of Candidates. The current Executive Board shall determine a slate of candidates for officers and members of the future Executive Board taking into consideration nominations received from the membership. Any

individual receiving nominations from at least five members of the Association must be placed on the ballot.

Section 2. Conduct of Elections. The election shall be conducted via the internet by a designee of the Executive Board who will provide all regular member of the Association with a digital ballot. In those instances where more than two individuals are on the ballot for an office, the Hare system will be used to determine the outcome of that election.

Section 3. Timing of Elections and Assumption of Office. Elections shall be completed annually sometime between April 1 and July 1, and ballots shall be provided to members at least two weeks prior to the close of balloting. An election shall be held each calendar year. In each election, positions to be filled include two members of the Executive Board and either the President or the Secretary/Treasurer. Terms of all newly elected Officers and Board members begin on January 1 in the year following the election.

ARTICLE VII. AMENDMENTS

Amendments to these Bylaws may be proposed by any member of the Association by submitting the proposed Amendment to the Secretary/Treasurer. If endorsed by the Executive Board, the amendment will be placed before the membership for a vote. Alternatively, any proposed amendment endorsed by ten or more members and submitted to the Secretary/Treasurer will be placed before the membership for a vote.

Proposals for amendments that have been approved under one or other of these provisions shall be submitted to the membership for vote by email. A two-thirds vote of those casting ballots shall be required for the adoption of an amendment. Two weeks shall elapse between distribution of the ballots and counting of the votes. Amendments that are adopted shall go into effect upon notification to the membership by the Secretary/Treasurer, such notification being required.

ARTICLE VIII. AUTHORITY

Questions of order not covered by these bylaws shall be covered by the most recent edition of Alice Sturgis' "The Standard Code of Parliamentary Procedure."

ARTICLE XVI. DISSOLUTION

In the event of dissolution of the Association, whether voluntary or involuntary, the assets of the Association, after the payment of all debts, shall be distributed to one or more organizations operated exclusively for charitable, educational, or scientific reasons in satisfaction of the purposes listed in Article I of these bylaws.

Adopted by a vote of the membership on March 25, 2012